

2023 Speaker Agreement

2023 PRESENTER TERMS & CONDITIONS

SPEAKER CODE OF CONDUCT AND RESPONSIBILITY

I understand and agree that as the primary presenter, I will be responsible for communicating in a timely manner with MASHSMD staff, the conference planning committee and/or the speaker committee, and any other co-presenter(s) regarding information about my session. I understand and agree to the following:

- In the event that the speaker(s) and/or content of my chosen session changes, I am responsible for informing MASHSMD staff, the conference planning Committee and/or speaker committee, and any co-presenter/s in a timely fashion. Changes will be re-evaluated by MASHSMD for continuance in the program.
- In the event I must cancel my presentation, I will notify MASHSMD as soon as possible. If possible, I will suggest an appropriate substitute speaker who is knowledgeable about my presentation. That recommendation may be re-evaluated by MASHSMD, which reserves the right to remove any session from the program if the new speaker(s) presentation does not meet the learning objectives of the original submission.
- I agree to adhere to MASHSMD's recommendation for presentation length: 45 minutes per session, with 30-35 minutes allocated for my presentation and 10-15 minutes allocated for questions.
- I am responsible for adhering to the materials timelines, including submitting presentation materials and handouts to MASHSMD staff before the conference (by the given deadlines) for inclusion in promotional materials and the website.
- I am responsible for obtaining permission to reproduce my handouts or presentation materials if copyrighted by an organization other than MASHSMD.
- I and my co-presenter(s) agree to allow all sessions to be recorded/video and/or audio taped, if applicable. I understand that MASHSMD may make the recording available to its members after the conference.
- I and my co-presenters understand and respect the professional nature of the MASHSMD meeting and will refrain from overt statements, harsh language, or pointed humor that disparages the rightful dignity and social equity of any individual or group, in accordance with MASHSMD's Statement of Diversity.
- I and my co-presenter(s) understand that MASHSMD programs are noncommercial forums; therefore, the direct promotion of products and/or services is prohibited during presentations.
- I and my co-presenter(s) will refrain from presenting unfavorable, misleading, and/or incorrect information regarding other organizations and/or individuals.
- If required, my co-presenter and I will observe any public health measures—including masking—as required by the conference venue or local jurisdiction.

SPEAKER BENEFITS

MASHSMD speakers enjoy benefits in addition to exposure to an experienced and influential group of attendees.

All selected MASHSMD speakers will receive a 40% discount off the registration fee for the conference as compensation for their time and efforts.

Speakers are responsible for transportation, any meals not included as part of the conference, and lodging. Speakers must also be registered attendees.

MASHSMD's DIVERSITY, EQUITY & INCLUSION COMMITMENT STATEMENT

MASHSMD recognizes that structural racism/ethnic discrimination, gender/sexual orientation bias and other forms of oppression have contributed to persistent disparities and inequities.

Diversity, equity and inclusion are multi-dimensional. Appreciating and reflecting on our individual differences is essential to meeting the needs of all the communities we and our members serve.

We strive to make MASHSMD a place of belonging. From content to conferences, we will work to demonstrate that all members are valued, represented and recognized as unique individuals. We commit to: understanding that disparities have existed in the past and persist into the present; unequivocally denouncing discrimination because it undermines the well-being and vitality of our members' communities; engaging members, especially those whose voices have traditionally been marginalized; committing to leveraging our assets, including our influence and voice, to create more equitable communities; welcoming that every person brings a unique perspective and experience to advance our mission; and striving to include diversity, equity and inclusion practices at the center of our work.